



Feed-in Tariff application form

Please complete and sign this form and send it to us at: Freepost ECOTRICITY

(no other address is needed) or email it to microtricity@ecotricity.co.uk.

Your eligibility date will depend on when we receive your application, and the date and time on your MCS certificate.

1. Generator - Your Details

| | | |
|-----------------------|------------|---|
| Title | First Name | Daytime Tel No |
| Surname | | Evening Tel No |
| Address | | Mobile Tel No |
| | | Email |
| Postcode | | Company name and number (if applicable) |
| Ecotricity Account No | | |

Please ensure this address is registered with the Post Office. If the address has not been registered this may cause delays with the installation being added to the Ofgem Central FIT Register.

We prefer to communicate with you via email, but if you'd prefer paper communications please tick here.

2. Payee Details (if different from generator)

| | | |
|----------|------------|---|
| Title | First Name | Company name and number (if applicable) |
| Surname | | |
| Address | | |
| | | (proof may be required) |
| Postcode | | |

3. Installation details

Please provide the site address and postcode or an OS reference.

| | |
|----------|--------------|
| Address | OS reference |
| | |
| Postcode | |

Please ensure this address is registered with the Post Office. If it isn't, this may delay the installation being added to the Ofgem Central Feed in Tariff Register

Type of renewable generation equipment installed? (Tick appropriate box)

Solar PV Wind Other (please state) _____

If Solar PV please state type: Retrofit New build Stand alone

Total number of panels _____ **Individual wattage of panels** _____

Do you own more than 25 installations? Yes No

Energy Performance Certificate (EPC) Number:

EPC certificate date must be before the commissioning date of your PV system.

Total installed capacity (TIC): (kW) _____

(Please contact us for installations larger than 50kW at microtricity@ecotricity.co.uk or call 0345 555 7600)

To determine your TIC please multiply the total number of panels by the individual wattage of the panels.
For example; 10 panels at 200 watts would give you a TIC of 2.00kW.

Total declared net capacity (DNC): (kW) _____

Are any previous installations of this technology operating at this site? Yes No
(i.e. has your installation ever been extended?)

Do you have any co-located storage? Yes No
(i.e. battery storage installed as part of your system)

If yes, what is the capacity of your co-located storage? _____
(You'll also need to send us a schematic/line drawing of your installation)

MCS Certificate Number: MCS - - or ROO-FiT number:

(please provide a copy of your MCS certificate)

Commissioning Date: _____ (this will be on your MCS certificate – note that systems commissioned before 15 January 2016 are not eligible for the FiT)

Installation type (please tick) Domestic Non domestic (industrial) Non domestic (commercial) Community

If you are VAT registered and wish to claim the VAT please provide your VAT number here:

Export status (please tick) No export Off grid Deemed export (< 30kW) Metered Export

Grid connection status – are you connected to the distribution network? Yes No

4. Grants

Have you ever received a grant in respect of your installation? Yes No

What was the name of the grant? _____

On what date was the grant made? _____ **Has it been repaid?** Yes No

5. Feed-in Tariff (FIT) solar PV declarations (new installations and extensions)

All applications for accreditation of new solar PV installations, with an Eligibility Date on or after 1 April 2012, need to be accompanied by a copy of the declarations with the relevant section signed and dated, and if applicable an EER exemption letter. This will then be used by FIT Licensees/Ofgem as appropriate to determine whether or not the multi-installation tariff rates should apply and if you are exempt from the EER.

Tick one of the boxes in relation to the multi installation declarations. Then go on to sign the relevant declarations.

Where a generator claims that the FIT installation is exempt from the Energy Efficiency Requirement, they should submit proof in the form of a written declaration completed by a qualified assessor which confirms that it was not possible to obtain an EPC on the building(s) and to clearly state the reasons why. An example template for this declaration has been provided in this Appendix. Please note that ROOFIT generators will be provided with a slightly different template.

Multi-installation declaration

Tick **one** of the following boxes in relation to the multi-installation requirement and sign the relevant declaration overleaf:

- The 'FIT Generator'⁶² or 'Nominated recipient'⁶³ owns or will receive FIT payments from 25 or more other eligible solar PV installations (complete declaration 1)
- Neither the FIT Generator nor nominated recipient owns or will receive FIT payments from 25 or more other eligible solar PV installations (complete declaration 2)

62 "FIT Generator" means in relation to an Accredited FIT Installation, the person identified as the Owner in the Central FIT Register; and in relation to any other Eligible Installation, the Owner, whether or not that person is also operating or intending to operate the Eligible Installation.

63 "Nominated recipient" means a person appointed by a FIT Generator to receive FIT Payments in respect of an Accredited FIT Installation owned by that FIT Generator and recorded as such on the Central FIT Register.

Multi-installation declarations

(sign one declaration only from declarations 1-2)

Declaration 1

I _____ ('the FIT Generator') (and⁶⁴ I _____ ('the Nominated recipient')) certify in respect of this application for accreditation that either the FIT Generator or the Nominated recipient (if there is one) are, or have applied to be, the FIT Generator or Nominated recipient for 25 or more other eligible PV installations located on different Sites.

In this certification, references to the "FIT Generator" and "Nominated recipient" include all persons who are "connected persons"⁶⁵ in relation to them.

Signed FIT Generator: _____

Signed Nominated recipient*: _____

Dated: _____

Please tick the relevant box or boxes to confirm whether the FIT Generator and/or the Nominated recipient owns or will receive FIT payments from 25 or more other eligible solar PV installations:

FIT Generator

Nominated recipient*

*where applicable

64 Only to be completed where there is a nominated recipient

65 A "connected person" in relation to a FIT Generator or a nominated recipient, means any person connected to that person within the meaning of section 1122 of the Corporation Tax Act 2010.

Declaration 2

I _____ ('the FIT Generator') (and⁶⁶ I _____ ('the Nominated recipient^{**}')) certify in respect of this application for accreditation that neither the FIT Generator nor the Nominated recipient (if there is one) are, or have applied to be, the FIT Generator or Nominated recipient for 25 or more other eligible PV installations located on different Sites.

In this certification, references to the "FIT Generator" and "Nominated recipient" include all persons who are "connected persons" in relation to them.

Signed FIT Generator: _____

Signed Nominated recipient*: _____

Dated: _____

*where applicable

MCS - EER Exemption Letter Template - To be completed by a qualified assessor.

I confirm that I assessed the site at the following address _____
_____ on the ____ / ____ / _____

and determined the building(s) to which the PV installation is wired to be a non-relevant building.

I completed the assessment following the definition of a "relevant building" as defined in the Standard Licence Conditions (SLCs)⁶⁷ to be "a roofed construction having walls, for which energy is used to condition the indoor climate, other than such a building for which an Energy Performance Certificate (EPC) cannot be issued; and a reference to a relevant building includes a reference to part of such building which has been designed or altered to be used separately."

I understand that under the Energy Performance of Buildings (EPB) Regulations, some properties are exempt from the requirement for an EPC. I also understand however, that under FIT Legislation, if a building can be assessed and receive an EPC then the EER will apply (irrespective of whether the EPB exemption applies).

66 Only to be completed where there is a nominated recipient.

67 Annex 5, paragraph 2.5 of SLCs; relevant links to the SLCs are provided on the Ofgem website (www.ofgem.gov.uk/FITs) and also on the DECC website (www.gov.uk/decc).

I confirm that it wasn't possible to obtain an EPC for this building(s) for the following reasons:

I confirm that I am an accredited assessor and provide my credentials:

Accreditation Number: _____

Accreditation Scheme: _____

Assessor Name: _____

Assessor Signature: _____

Date ___/___/_____

6. Meter details

Supply MPAN:

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Export MPAN:

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(where applicable)

Generation meter serial number:

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Generation meter make and model: _____

Export meter serial number:

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(where applicable)

(You may not have an export meter on site. Please contact us for more information at microtricity@ecotricity.co.uk or call 0345 555 7600.)

N.B Please ensure your meter is located in a readily accessible and safe place so that it can be easily read every two years by a meter reader.

7. DNO Notification

Your Distribution Network Operator (DNO) must be informed that your system has been installed. You may want to contact your installer to confirm this.

I confirm that my Distribution Network Operator has been informed of my installation.

8. Payment method

Please provide bank details for where you'd like your payments made.

Account name _____

Account No:

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 Sort code:

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If you're an Ecotricity energy customer and would prefer to have your payments credited to an Ecotricity account, please contact us at microtricity@ecotricity.co.uk or call 0345 555 7600.

9. Proof of Identity and Ownership

Under conditions set out by Ofgem and in our supply licence we're required to verify the ID of generators and also see proof of ownership of the installation being claimed for. Without these proofs, we'll be unable to register you for the Microtricity Feed in Tariff.

The following documents will be required with your application:

Proof of identity (this can be a **copy** of a Driving Licence or Passport)

Proof of ownership of the installation (this can be a **copy** of a paid invoice, sale and purchase agreement or handover certificate – **not MCS**)

10. Please read this statement before signing below

I confirm that all information provided in this form is correct and that I will need to agree a Statement of FIT Terms in order to be eligible for generation and export payments.

Name (Block Capitals)

Signature

Date

List of required documents – please tick

- EPC (Only required for solar installations) Proof of ID (Passport or Driving Licence)
- Proof of ownership (Paid invoice, installation receipt or handover certificate)
- Proof of address (Utility bill - only required if you don't have an energy account with us)
- MCS certificate
- Schematic/line drawing (only if battery storage has been installed as part of your system)
- Photo of generation meter (clearly showing meter serial number and display)

Switching to us for gas and electricity

If you're not already an Ecotricity customer and would like to be, you can switch to us online at www.ecotricity.co.uk or call us on **08000 302 302** or fill in the details below. That's all you have to do – we'll take care of the rest.

Please tick if your name, address and contact details are as per section 1 – Generator details.

If details are not as per section 1:

| | | |
|----------|------------|----------------|
| Title | First Name | Daytime Tel No |
| Surname | | Mobile Tel No |
| Address | | Email |
| Postcode | | |

Fuel type required: Electricity Gas

Meter type required: Credit meter Prepayment